



Clerk to the Council:
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12th July 2018

Dear Councillor

You are hereby summoned to attend the meeting of Finham Parish Council being held on **19th July 2018 at 7:00pm**, in the Library of Finham Park School, Green Lane, Coventry. If you are unable to attend, please forward your apologies to the Clerk.

J Chatterton

Jane Chatterton
Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 3. Minutes of previous meeting:**

To approve minutes of the Parish Council Meeting held on 21st June 2018
- 4. Matters Arising not listed on the agenda**
- 5. FLAG**

Recommendation: Receive update
- 6. Correspondence**

Recommendation: To receive/note/respond to correspondence received

 - 6.1 Issues with parking outside the school/Green Lane
- 7. Planning**

To Consider Planning Applications received since the last meeting

Weekly list for the period 11th June to 15th June

Nothing to note

Weekly list for the period 18 June to 22 June 2018

- 7.1 Application Number: HH/2018/1387
- Application Site: 18 Crossway
- Proposal: Erection of rear extension and loft conversion with rear dormer

Weekly list for the period 25th June to 29th June 2018

7.2 Application Number: HH/2018/1572
Application Site: 64 St Martins Road
Proposal: Proposed extension to the side and rear

Weekly list for the period 2nd July to 6th July 2018

7.3 Application Number: HH/2018/1102
Application Site: 10 Brentwood Avenue
Proposal: Erection of a two storey side and rear extension and a single storey side and rear extension

7.4 Application Number: LDCP/2018/1636
Application Site: 202 Gretna Road
Proposal: Application for a Lawful Development Certificate for a Proposed footway crossing for vehicular access

8. Finance

8.1 to approve payments: -

Cheque Payments (Current Account)				
Date	Reference	Payee	Details	Value
19.07.18	BACS	J Chatterton	Clerks Salary July 2018	
19.07.18	BACS	HMRC	Tax & NI Payment clerk (July)	£50.40
19.07.18	DD	Coventry Evening Telegraph	Newspaper for the Library	£15.60
19.07.18	BACS	J Chatterton	Office allowance, mileage July 18 & Aug 18	£68.90
19.07.18	BACS	Grant Thornton	Missing Invoice External Audit 17 18	£120.00

8.2 Bank Reconciliation 30th June 2018

Recommendation: Receive and note

8.3 Quarterly Report up to 30th June 2018

Recommendation: Receive and note

8.4 Expenditure Over £100 Document

Recommendation: Receive and note

8.5 Grant Application

Recommendation: Discuss received application

9. Governance

9.1 Privacy Notice

Recommendation: Approve notice

9.2 Data Protection Policy

Recommendation: Approve notice

10. Star Councils Award

Recommendation: Discuss nomination

11. Finham Festival

Recommendation: To receive feedback from the event, to assess budget updates, to discuss the council's involvement and improvements for future events.

12. Finham Festival asset storage

Recommendation: To discuss and make arrangements for the storage of large assets purchased for the event, including those that cannot be stored until following events

13. Finham Events Working Party

Recommendation: Discuss the closure of “Finham Events Working Party 2018”, pending the re-creation of a new short-term working party in September should the council wish to run future events

14. Task groups & Working Parties

To receive reports from Task Group and Working Party leads

- Highways – Councillor Aitken
- Kings Hill – Councillor Fryer
- Schools – Councillor Mrs Bush
- Police & Crime – Councillor Mrs Fryer
- NHP - Councillor Davies

15. Councillor’s reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

16. Public participation: To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.

17. Date of the Next Meeting

The date of the next meeting is scheduled for 20th September 2018.